

FALMOUTH
VOLUNTEER
FIREFIGHTER'S
ASSOCIATION
FY 2007

ANNUAL REPORT

STATION INFORMATION

Falmouth Volunteer Firefighter's Association

Street Address: 250 Butler Road
Fredericksburg, Virginia 22405

Mailing Address: P.O. Box 5056
Falmouth, Virginia 22403

Non-Emergency Telephone: 540-373-2610

Fax: 540-371-8990



MISSION

- The purpose of the organization shall be the preservation of lives and property from and during fires and emergencies.
- Falmouth Volunteer Fire & Rescue Department will provide these services on a 24-hour basis, 365/366 days per year.
- The organization shall consist of such units as shall be found necessary for the efficient and proper execution of its purpose.

STRATEGIC PLANNING GOALS

- Professionalism
- Teamwork
- Improving Leadership-Sharing leadership responsibilities with the entire department. Gathering input from the department membership.
- Improving Communications-Electronic Mail, Standard Operating Procedures, Informational Bulletins, Annual Reporting, Meetings, Integrity, and Community Involvement
- Prevention of vehicle accidents, personal injury occurrences, and property loss.
- Training & Professional Development
- Recruitment & Retention

FY07 DEPARTMENTAL SNAPSHOT

Volunteer Members: 77 Active Members

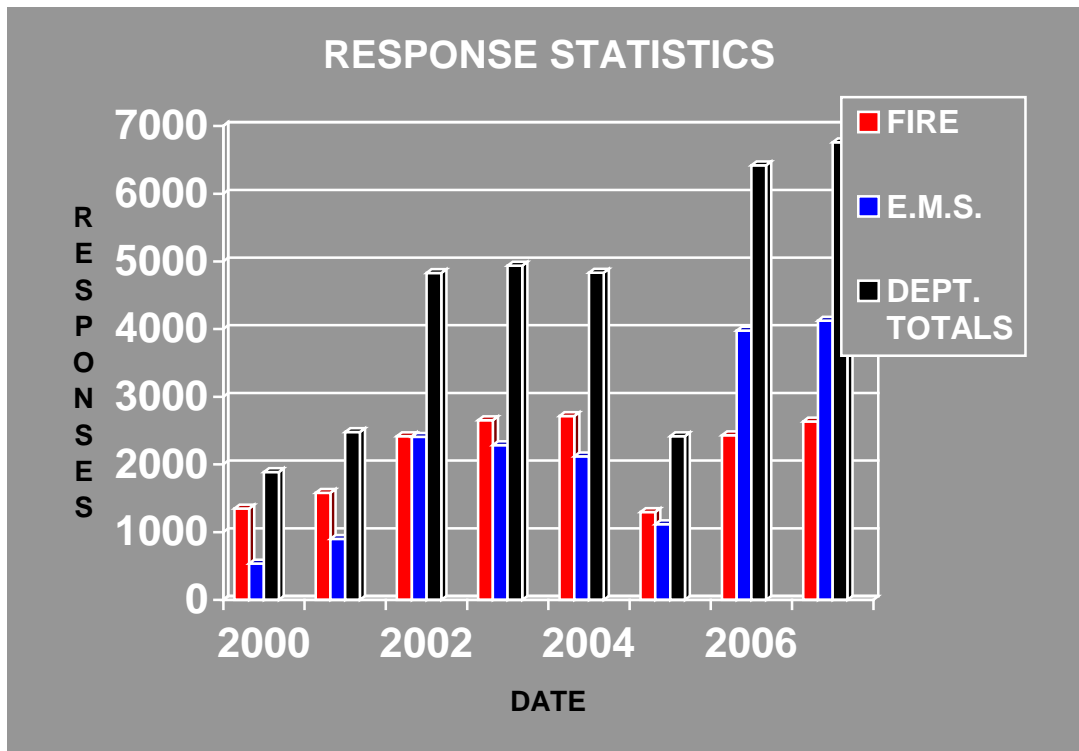
Fire Station 1 / Rescue Station 11 Fire, Rescue, and EMS Response Overview

Total Fires.....	274
Total Technical Rescues.....	24
Total Rescue Calls (EMS, auto crash, extrications, etc.).....	960
Total Hazardous Conditions (spill/leak, lines down, etc.).....	140
Total Good Intent Calls (cancelled enroute, smoke scare, local alarms).....	996
Total False Calls (malicious false, system malfunctions, etc.).....	137
Total Fire Responses.....	2636
Total EMS Responses.....	4126
Total Department Responses.....	6762

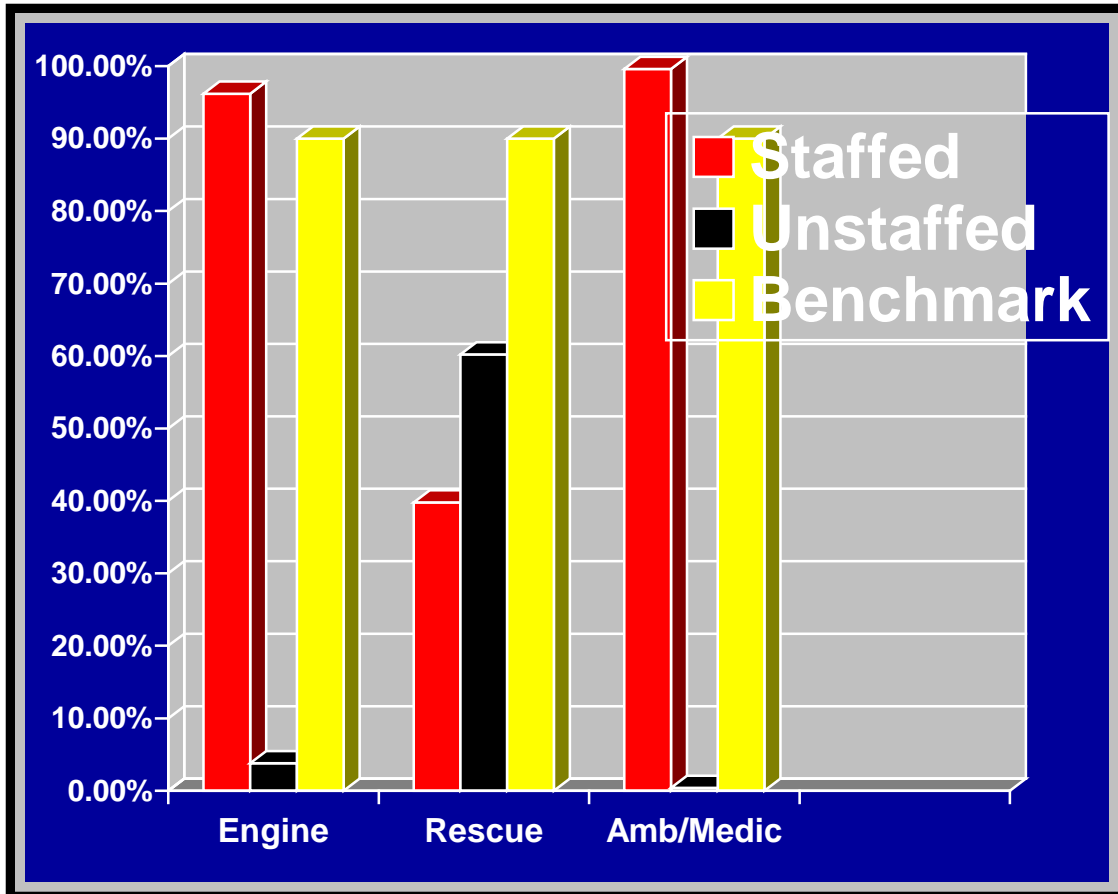
**** Additional 342 Responses for FY07 (FY06 Total Responses-6420)**

Apparatus Response Overview

Wagon-1 Responses.....	1452
Engine-1 Responses.....	937
Squad-1 Responses.....	805
Brush-1 Responses.....	92
MSU/Boat-1 Responses.....	21
Rescue/Medic 11-1 Responses.....	2390
Rescue/Medic 11-2 Responses.....	1736



FY 07 STAFFING PERFORMANCE MEASURES:



ENGINE/WAGON

96.2 % Staffed
3.8 % Unstaffed

Priority Times:

0600 Hours
0700 Hours
0800 Hours

RESCUE SQUAD

39.8 % Staffed
60.2 % Unstaffed

Priority Times:

0700 Hours
0800 Hours
0900 Hours

AMB/MEDIC

99.6 % Staffed
0.4 % Unstaffed

Priority Times:

0900 Hours
1000 Hours
1100 Hours

*Priority Times indicate specific time periods with decreased personnel staffing levels.

*All data collected in-station on a 24-hour log sheet by each unit's officer in charge from October 1, 2006-September 30, 2007.

ORGANIZATIONAL OVERVIEW

DEPARTMENT ADMINISTRATION

- President David Stewart
- Vice-President Ronald Newton, Sr.
- Treasurer John Marsh
- Secretary Karen Jett
- Board Of Directors:
 - Christopher Lonzo
 - Vern Padgett
 - Jerry Jett, Jr.
 - Kevin Tobey
 - Chuck Shackelford
 - Gary Blevins

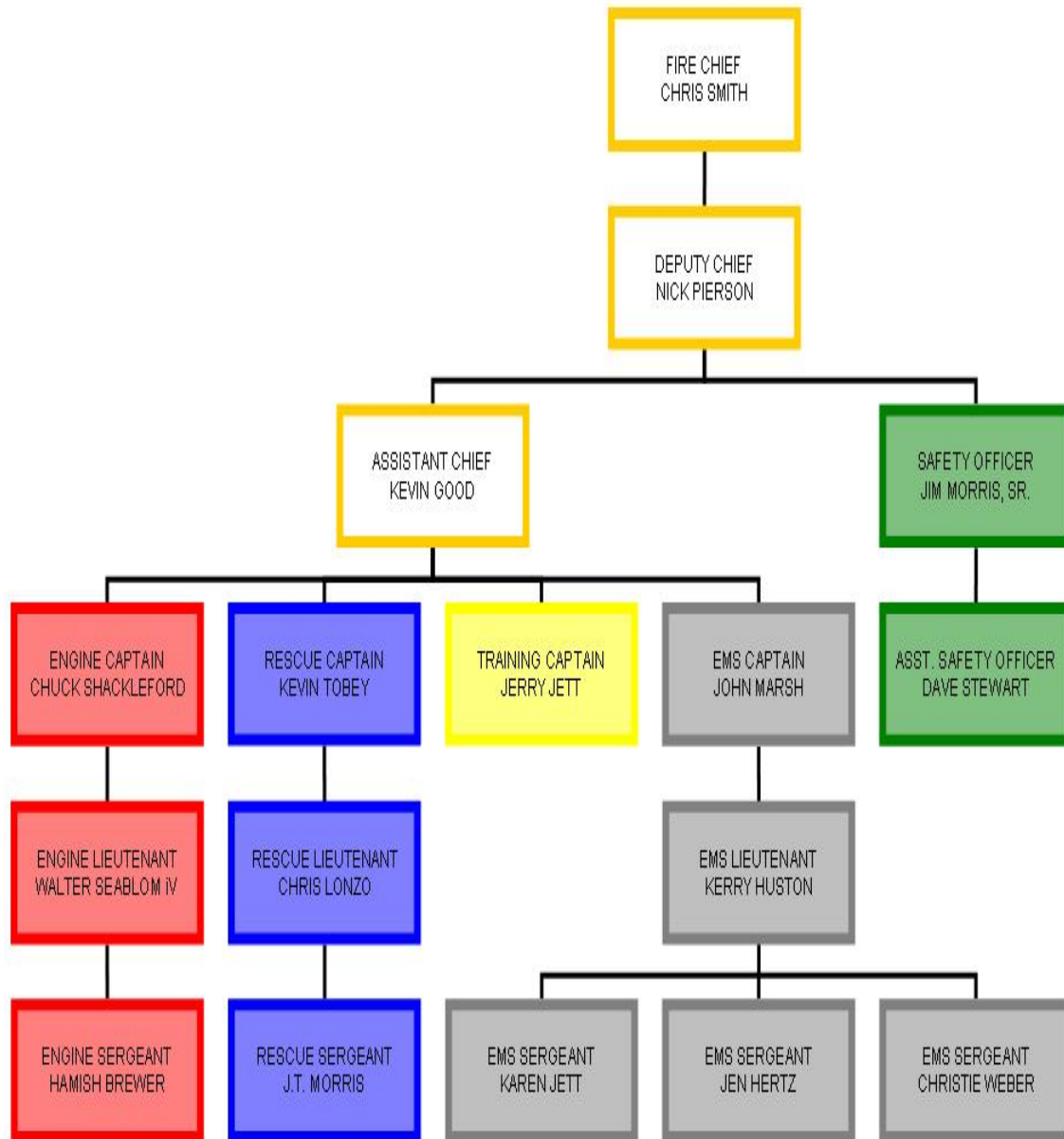
- Provided Overall Departmental Management
- Prepared the Departmental Budget
- Coordinated all Building Maintenance and Improvements
- Coordinated all Fundraising Activities
- Managed Hall Rentals
- Represented the organization at the Stafford County Fire & Rescue Association monthly meetings.
- Participated with various Fire & Rescue Association committee assignments.

OFFICE OF THE FIRE CHIEF

- Fire Chief Christopher Smith
- Deputy Chief Nicholas Pierson
- Assistant Chief Kevin Good

- Provided Overall Operational Management
- Prepared Annual Operations Budget
- Developed and updated the department's 5-year strategic plan.
- Represented the organization at the Stafford County Fire & Rescue Association monthly meetings.
- Participated with various Fire & Rescue Association committee assignments.
- Maintained the department's website www.falmouthfire.com
- Managed the Department's fire prevention and life safety program.
- Lead the department's customer service enhancement program.
- Coordinated with the County of Stafford for the Insurance Services Organization (ISO) rating process.

FALMOUTH VOLUNTEER FIRE & RESCUE DEPARTMENT FY 2007 ORGANIZATIONAL CHART



The Falmouth Volunteer Firefighter's Association is organized into five operational divisions, to provide the highest qualities of service to the community and to ensure the organizational missions are effectively accomplished. These divisions are Safety, EMS Operations, Rescue Operations, Engine Operations, and Training.

HEALTH AND SAFETY DIVISION

Division Officers:

- Safety Officer Jim Morris
- Assistant Safety Officer David Stewart

-Investigated all department vehicle accidents and personal injury occurrences.

Accomplishments:

- Both Safety Officers received VFIS Emergency Vehicle Operator (EVOC) Instructors
- Co-Sponsored the “Firefighter Safety Stand Down” day with the Operations Division.
- Prepared Safety Bulletins on Operational and Station safety topics.
- Managed station fleet maintenance and repair with the County Logistics Division.
- Coordinated Annual Face piece Fit Testing with County Logistics Division.
- Conducted routine personal protective equipment inspections.
- Coordinated all protective equipment replacement and rotation.
- Continued with the up-grade of the member’s foot protection from rubber bunker boots to leather “Pro” boots.
- Staff served as representatives to the Stafford County Fire & Rescue Department’s Occupational Safety & Risk Management Committee.

FY07 Health & Safety Division Totals

Motor Vehicle Accidents- 4 (Decreased by 4 from FY06)

Personal Injuries-6 (Decreased by 8 from FY06)

Fire & Rescue Department Property Loss Incidents-1 (Decreased by 4 from FY06)



EMERGENCY MEDICAL SERVICES DIVISION

Division Officers:

- Captain John Marsh
- Lieutenant Kerry Huston
- Sergeant Karen Jett
- Sergeant Christie Weber
- Sergeant Jennifer Hertz

Accomplishments:

- Coordinated Virginia OEMS Inspections and ensured full time compliance for all apparatus.
- Managed the station's Quality Assurance and Quality Insurance Program.
- Updated and continued to manage the ambulance "Attendant in Charge" (AIC) Release Program for volunteer members.
- Ensured all electronic patient care reporting requirements were submitted to the County of Stafford and the VA OEMS.
- Revised the EMT-Basic Release Program-A program designed to provide a newly trained EMT-Basic direction and additional training prior to being released as and attendant in charge.
- Updated the Ambulance Driver Release Packet
- EMS Training Certification-Records Management
- Conducted local standbys within the community for EMS service (High School Football Games, Sporting Tournaments, etc.)



RESCUE OPERATIONS DIVISION

Division Officers:

- Captain Kevin Tobey
- Lieutenant Chris Lonzo
- Sergeant J.T. Morris

Accomplishments:

- Continuous coordination of the Rescue Squad Release Process.
- Conducted Monthly Rescue Company Small Tool & Equipment maintenance.
- Prepared First Due Response Maps-Converting all hand drawn maps to computer sketched utilizing Visio® Mapping. Partnered with other county departments to share and obtain respective maps.

ENGINE OPERATIONS DIVISION

Division Officers:

- Captain Chuck Shackelford
- Lieutenant Walter Seablom IV
- Sergeant Hamish Brewer

Accomplishments:

- Staff coordinated all efforts for the department's 10th Annual Fire Prevention Open House on September 22, 2007. Over four hundred friends from the community visited the department on this day.
- Completed annual hose testing and inspections.
- Managed maintenance of Self-Contained Breathing Apparatus.
- Conducted Monthly Engine Company Small Tool & Equipment maintenance
- Managed the junior member program-providing oversight, mentorship, and guidance to the junior members of the organization.
- Oversight of the community service program.



TRAINING DIVISION

Division Officers:

- Captain Jerry Jett

Accomplishments:

- Ensured compliance with NIMS Certification Requirements
- Offered six in-station CPR training sessions to meet new American Heart Association standards of care.
- Hosted a Roadway Incident Safety Course
- Hosted an Elevator Emergencies Course
- Hosted a Swift Water Technician Course, Certifying nine personnel.
- Acquired two structures for live fire training exercises.
Conducted training drills for all aspects of fire ground operations at each of these acquired structures; ranging from ventilation, forcible entry, search & rescue, RIT, ICS, and “Mayday” Firefighter Survival Drills.
- Over 400 hours of in-station training was performed. These training hours included basic fire fighting skills, EMS, water rescue, rope rescue techniques and technical skills.
- Coordinated Stafford County Fire & Rescue Training Division’s monthly fire and EMS topics for the station. These uniformed training topics have increased Countywide training standards and promoted safer and more effective fire ground and EMS operations.
- Prepared Training Announcements
- Scheduled personnel for training courses.
- Fire Training Certification-Records Management
- All officers were certified to the county’s uniform rank structure for officer positions and approved by the County Fire & Rescue Chief. All of the department’s officers achieved approval and many held certifications minimums for “Chief Officer” capable. The department had more approved officers that were “Chief Officer” certified than any other volunteer organization in the County.



FY 07 Training Division Totals

The following is the list of classes that members certified in during the FY07:

Stafford County Orientation School	12
Virginia Dept. Of Fire Programs Fire Fighter 1	7
Virginia Dept. of Fire Programs Fire Fighter 2	9
Virginia Dept. of Fire Programs Hazardous Materials Awareness	15
Virginia Dept. of Fire Programs Hazardous Materials Operations	10
Virginia Dept. of Fire Programs Fire Instructor 1	1
Virginia Dept. of Fire Programs Fire Instructor 2	2
Virginia Dept. of Fire Programs Fire Officer 1	1
Virginia Dept. of Fire Programs Fire Officer 2	2
Virginia Dept. of Fire Programs Fire Officer 3	1
Virginia Dept. of Fire Programs Mayday-FF Survival.....	3
Virginia Dept. of Fire Programs ARFF for the Structural Fire Fighter.....	3
Virginia Dept. of Fire Programs 1403 Compliance Officer.....	5
Roadway Safety Course	10
Virginia Dept. of Fire Programs Driver Pump Operator	3
Rural Water Supply	3
EVOC Class 1, 2, and 3	6
EVOC Train-The-Trainer.....	2
Vehicle Rescue Operations.....	2
Rope Rescue Technician.....	1
Confined Space	3
Swift Water Rescue Technician.....	9
Virginia Office of Emergency Medical Services EMT-Basic.....	4
Virginia Office of Emergency Medical Services EMT-Basic Recertification.....	2
Misc. EMS Courses.....	10

FIRE PREVENTION AND PUBLIC EDUCATION

The Falmouth Volunteer Fire Department Office of Fire Prevention and Public Education are dedicated to reducing the number of fire deaths and injuries to the general public by increasing public education. Fire prevention staff continued developing close relationships with schools, churches, community groups and businesses in the Falmouth community to deliver classes on fire safety related topics.

The fire prevention staff continued efforts with the Free Smoke Detector Program, which was implemented in November 1999, trying to provide free smoke detectors to all Falmouth residents. Also, to meet the department's Strategic Plan of "Creating Safer and Healthier Neighborhoods." This continuous effort allowed our department to install sixteen smoke detectors in homes this year and twenty-one batteries were provided to residents for existing smoke detectors.

The fire prevention staff implemented a customer service enhancement program in August of 2003 through development of a customer satisfaction survey mail out for all services provided by the department (Fire/EMS/Prevention). This program allows us to gather feedback so we can exceed the community needs and provide the fire/rescue services that are desired by our customers. One hundred and twenty customers received our survey over the last year; all responses were compiled and portrayed to the membership.

Fire prevention staff coordinated with the Stafford County Department of Social Services for the Thanksgiving and Christmas "Adopt a Family Program". The department supported two families for Thanksgiving and provided gifts and dinner for four families during the Christmas Holiday. We will continue this effort this upcoming holiday season providing assistance to two families for Thanksgiving and two families during Christmas. The funding for these assistance programs are made possible by the extra efforts from the bingo staff that promote and conduct special fundraisers, allowing our department to provide a wonderful holiday for families in our community.

The fire prevention office researched and provided guidance on major events in the community. An incident action plan for the Rappahannock River Raft Race was republished this year, providing a vision on all aspects and situations of this event. Staff also coordinated with the Stafford County Emergency Management Division to develop IAP's for the Sheriff's Department Annual Dare Day Event and the July 4th Festivities. All assistance provided to the community groups made impacts in the overall safety and outcome of the events.

FY 2007 PREVENTION TOTALS

Smoke Detectors Provided to the Community-16

Smoke Detector Batteries Given Out/Installed-21

Misc. In station Events-1 (Open House)

Public Standby's-15

Total Fire Safety Classes-31

School Classes-7

Day Cares-5

Churches-4

Misc.-15

Fire Safety Trailer Requests/Usages-9

Total Department Personnel Hours-Over 2,000 Hours

Total People impacted by Fire Prevention Office- Over 7,000 People



FY 07 INDIVIDUAL STATISTICS

Top Fire & EMS Performers

Top 20 Fire Runners:

- 1st - Firefighter Thomas Wade-1121 Calls
- 2nd - Firefighter Chris Hanson-1052 Calls
- 3rd - Firefighter Sam Simmons-961 Calls
- 4th - Captain Kevin Tobey-935 Calls
- 5th - Firefighter Joey Manning-898 Calls
- 6th - Captain Chuck Shackelford-831 Calls
- 7th - Firefighter Sam Archer-725 Calls
- 8th - Fire Chief Chris Smith-608 Calls
- 9th - Firefighter Paul Morris-585 Calls
- 10th - Assistant Chief Kevin Good-537 Calls
- 11th - Firefighter Tim Carter-522 Calls
- 12th - Deputy Chief Nick Pierson-469 Calls
- 13th - Safety Officer Jim Morris, Sr.-459 Calls
- 14th - Technician Ronnie Newton-427 Calls
- 15th - Sergeant J.T. Morris-426 Calls
- 16th - Firefighter Steve Thomas-408 Calls
- 17th - Safety Officer Dave Stewart-396 Calls
- 18th - Firefighter Lee Mangrum-395 Calls
- 19th - Technician Stanton Fodness-279 Calls
- 20th - Firefighter Gary Blevins-223 Calls

Top 10 EMS Runners:

- 1st - EMT Tommy Sherman-105 Calls
- 1st - EMT Brittany Barter-105 Calls
- 3rd - EMT Krystal Planakis-90 Calls
- 4th - EMS Lt. Kerry Huston-51 Calls
- 5th - MEDIC Tim Malanka-47 Calls
- 6th - Firefighter Tim Carter-26 Calls
- 7th - EMS Sergeant Karen Jett-25 Calls
- 8th - EMS Sergeant Jen Hertz-24 Calls
- 9th - Captain Jerry Jett-17 Calls
- 10th - Firefighter Lee Mangrum-15 Calls

FY 2007 PERFORMANCE AWARDS

“Single” Firefighter Running the Most Calls: Thomas Wade

“Married” Firefighter Running the Most Calls: Chuck Shackelford

Junior Firefighter of the Year: All Recognized (3)

Firefighter of the Year: Sam Simmons

Technician of the Year: Ronald Newton, Sr.

EMS Member of the Year: Brittany Barter

Officer of the Year: Chuck Shackelford

Chief’s Award: Kevin Tobey

President’s Award: Karen Jett

REMEMBERANCE:

Lifetime Member Charlie Brown



Lifetime Member Charles B. “Charlie” Brown was laid to rest on March 22, 2007 with members from the Falmouth, Mountainview, Stafford, and Quantico Fire Department by his side.

Charlie’s familiar face will be missed within the Falmouth Family.